

REGISTRATION INSTRUCTIONS

How to Register

There are 3 easy ways to register for SLEEP 2010:

- 1. Online:** www.sleepmeeting.org (*credit card only*)
- 2. Fax:** (708) 273-9354 (*credit card only*)
- 3. Mail:** Associated Professional Sleep Societies, LLC (*credit card or check*)
Attention: Meeting Department
One Westbrook Corporate Center, Suite 920
Westchester, IL 60154

ExpressPass® Registration

Avoid the long registration lines on site and use ExpressPass® instead!

1. Pre-register for SLEEP 2010.
2. Bring the e-mail confirmation letter with you to San Antonio.
3. Go to the ExpressPass® registration counters to scan the barcode on your confirmation letter.
4. The badge will print automatically and can be picked up along with your meeting materials.

Members Save!

Not an AASM or SRS member? Join today to receive the discounted members-only registration fees. Visit the AASM or SRS Web sites for more information and to join: www.aasmnet.org or www.sleepresearchsociety.org.

Section I - Registration Information

Type or print your information clearly. A registration form must be completed for each person attending the meeting. The form is on pages 45 and 46.

Membership Disclaimer

To register as a **member**, the registrant must currently be an **individual member** of the American Academy of Sleep Medicine (AASM), Sleep Research Society (SRS) or the American Association of Sleep Technologists (AASST). If the Associated Professional Sleep Societies, LLC (APSS) is unable to confirm that the individual is a member of any of the societies listed above, the APSS will register the individual as a **nonmember** for all sessions at the prevailing fees. To become a member and take advantage of the membership benefits, you must submit your membership application at the time of submission of your SLEEP 2010 registration form. The AASM and SRS membership application forms are available on pages 51 and 52.

Cancellation

Notification of cancellation must be submitted in writing to the APSS national office. A \$50.00 administrative fee will be withheld on cancellations postmarked on or before **May 19, 2010**. No refunds are possible after this date. If you are registered for the meeting and do not attend, you will not be provided a refund for not attending.

Ticketed Sessions

Postgraduate courses, meet the professor sessions and lunch and learn sessions require tickets for admission and have limited seating. If you are registering after the cancellation deadline of **May 19, 2010**, it is highly recommended that you view the current list of SOLD OUT sessions on the SLEEP 2010 Web site at www.sleepmeeting.org. **The APSS does not offer a waiting list for those sessions that are SOLD OUT.**

Terms and Conditions

By submitting your registration form, you agree to the membership disclaimer, cancellation policy, and ticketed sessions terms and conditions stated above. The registration form must be submitted by **May 26, 2010**.

Section II - General Session Registration

The registration fees listed on the registration form are for pre-registration. After May 26, 2010, the national office will no longer accept registration for SLEEP 2010. Individuals wanting to register after this date must register on site, may experience long lines and will pay a registration fee that is \$25 more than the pre-registration rate. All individuals are encouraged to pre-register.

The registration fee includes admission to the SLEEP 2010 general sessions from 1:00pm on Sunday, June 6 – Wednesday, June 9, 2010, industry supported events and the exhibit hall. The required fees for attending ticketed events - postgraduate courses (June 5-6), meet the professor sessions (June 7-9) and lunch and learn sessions (June 7-9) - are listed on the registration form. You must register for the SLEEP 2010 general session to register for any ticketed events. Registrations will not be processed unless accompanied by payment in full. Your payment may be made:

- 1. Online:** www.sleepmeeting.org (*credit card only*)
- 2. Fax:** (708) 273-9354 (*credit card only*)
- 3. Mail:** Associated Professional Sleep Societies, LLC (*credit card or check*)
Attention: Meeting Department
One Westbrook Corporate Center, Suite 920
Westchester, IL 60154

Membership types are as follows:

Member: Individual member of the American Academy of Sleep Medicine (AASM) or Sleep Research Society (SRS) or dual member of both the AASM and the SRS.

Nonmember: A physician, psychologist or health care professional who is not a member of the AASM or SRS.

Resident/Postdoctoral Member: Individual member of the AASM or SRS who has received his/her terminal degree and is in a residency or fellowship program.

REGISTRATION INSTRUCTIONS

Student/Predoctoral Member: Individual member of the AASM or SRS who is pursuing an undergraduate, masters or doctoral degree. Students in the field of sleep technology are not eligible for this registration category and must register as an AAST member.

Resident/Postdoctoral Nonmember: Individual who has received his/her terminal degree and is in a residency or fellowship program. In order to be eligible for this registration category, individuals must complete Section II.b. on the registration form. If Section II.b. is not completed, the APSS will register the individual as a nonmember at the prevailing nonmember fees.

Student/Predoctoral Nonmember: Individual who is pursuing an undergraduate, masters or doctoral degree. In order to be eligible for this registration category, individuals must complete Section II.b. on the registration form. If Section II.b. is not completed, the APSS will register the individual as a nonmember at the prevailing nonmember fees. Students in the field of sleep technology are not eligible for this registration category and must register as a technologist.

AAST Member: Individual member of the American Association of Sleep Technologists (AAST).

Technologist: A sleep technician or sleep technologist who is not a member of the AAST.

Guest Passes: A registered attendee may elect to buy a guest pass. Guest passes are for family members only and allow entrance to the exhibit hall and industry sponsored events only. Guests must be 16 years of age in order to enter the exhibit hall. List the first and last name of each registered guest on the registration form.

Section III — Postgraduate Course Registration

In order to register for postgraduate courses, you must be registered for the SLEEP 2010 general session (Section II). The APSS does not offer registration to only attend postgraduate courses. Space is limited, and postgraduate courses sell out quickly. If a postgraduate course you select is full when your registration is received, you will not be charged the additional course fees. For course descriptions, please see pages 14-19. Attendees registered for SLEEP 2010 at the reduced training rate (i.e. Resident/Postdoctoral or Student/Predoctoral), may register for the postgraduate courses at the member rate regardless of membership status.

AAST course descriptions can be found in the AAST Preliminary Program. CME, CE credit for psychologists and CE contact hours for nurse practitioners will not be offered for AAST postgraduate courses.

Section IV — Meet the Professor Sessions

In order to attend meet the professor sessions, you must be registered for the SLEEP 2010 general session (Section II). The APSS does not offer registration to attend only meet the professor sessions. These sessions have limited seating and are sold on a first-come, first-served basis. Advanced purchase of tickets is strongly encouraged. Please indicate your 1st – 3rd choices. If your 1st choice is full, we will register you for your 2nd or 3rd choices, if available. If none of your preferred meet the professor sessions are available, you will not be charged or you will receive a refund. Topics and speakers for the sessions are available on page 40. Those attendees registered for SLEEP 2010 at the reduced training rate (i.e. Resident/Postdoctoral or Student/Predoctoral), may register for the meet the professor sessions at the member rate regardless of membership status.

Section V — Lunch and Learn Sessions

In order to attend lunch and learn sessions, you must be registered for the SLEEP 2010 general session (Section II). The APSS does not offer registration to only attend lunch and learn sessions. These sessions have limited seating and are sold on a first-come, first-served basis. Advanced purchase of tickets is strongly encouraged. If a lunch and learn session is sold out, you will not be charged or you will receive a refund. Topics and speakers for the sessions are available on page 41. Those attendees registered for SLEEP 2010 at the reduced training rate (i.e. Resident/Fellow or Student/Predoctoral), may register for the lunch and learn at the member rate regardless of membership status.

Section VI — Credits

Detailed information about CME credits for physicians, CE credits for psychologists, CE contact hours for nurse practitioners and letters of attendance for all other attendees is available on pages 6-7. CME credit, CE credit and letters of attendance are not included in the general registration fee. To apply for CME credit, CE credit for psychologists, CE contact hours for nurse practitioners or a letter of attendance, you must register and pay the appropriate fee.

AAST CEC credit information for technologists is available by reviewing the AAST Preliminary Program or contacting the AAST at (708) 492-0796. CECs are included in the AAST member general registration fee. Nonmembers interested in receiving CECs must register and pay the \$20.00 fee. **CECs are offered for AAST 32nd Annual Meeting sessions only. CECs are not offered for SLEEP 2010 sessions.** Additional information may be found on the AAST Web site at www.aastweb.org.

REGISTRATION INSTRUCTIONS

Section VII — 2010 Abstract CD-ROM

New this year – The *SLEEP* abstract supplement will no longer be available in a printed format and will instead be available on a CD-ROM. SRS and AASM members who currently receive *SLEEP* will receive their 2010 abstract CD-ROM via mail prior to SLEEP 2010 as a supplement issue of *SLEEP*. Members should bring the CD-ROM to the meeting as they will not receive an additional complimentary copy at SLEEP 2010. All other meeting attendees may purchase the CD-ROM for \$15 until April 21, 2010. Limited quantities of the abstract CD-ROM may be available after April 21, 2010, on a first-come, first-served basis.

Section VIII — Welcome to San Antonio Networking Reception

Make plans to attend the *Welcome to San Antonio* reception from 6:00pm – 7:30pm on Sunday, June 6, 2010. This casual event provides you with the opportunity to network with other SLEEP 2010 attendees while experiencing the flavor of San Antonio through food, drink and music. Please refer to page 20 for more details about this fundraising event hosted by the AASM and SRS.

Section IX — SRS Trainee Day

The 15th Annual Sleep Research Society Trainee Program will be held Saturday, June 5, 2010, at the Henry B. Gonzalez Convention Center. The day-long seminar series is free to trainees currently enrolled in a sleep research or sleep medicine training program. For complete qualification details and program information, please see the registration form on pages 48-50. The deadline to register for the trainee program is April 21, 2010, or until sessions are full. Trainee Day registrations will not be accepted after April 21, 2010.

Confirmation

After registering for the SLEEP 2010 Annual Meeting, registrants will receive confirmation from the APSS via e-mail. It is recommended that you bring your confirmation notice with you to the meeting. Expedite picking up your registration materials by pre-registering and using ExpressPass®. If there are any questions or discrepancies with your registration, the confirmation notice will provide the information necessary to quickly resolve the complication.